

**COUNTY OF SAN DIEGO  
DEPARTMENT OF ENVIRONMENTAL HEALTH  
VOLUNTEER REPORT FORM  
PERIOD JULY 1, 2003 – JUNE 30, 2004**

THOMAS J PASTUSZKA  
CLERK OF THE BOARD  
OF SUPERVISORS

2004 JUL -7 AM 8:18

COUNTY OF SAN DIEGO  
BOARD OF SUPERVISORS

**1. DEPARTMENT/COURT INFORMATION:**

Department/Court: Environmental Health (DEH)

Division/Unit: Food & Housing, Hazardous Materials, and Community Health Division

**2. VOLUNTEER PROGRAM BENEFITS:**

- a. GENERAL VOLUNTEER (this section should include community volunteer, student intern, groups, corporations, etc.)

No. Vol.	<u>4</u>	Hours	<u>405</u>	x	\$17.19	=	\$ <u>6,961.95</u>
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Types of work performed by GENERAL VOLUNTEERS in this category: Updated confidential telephone numbers and training videos used by emergency response team. Assisted in updating FHD informational pamphlet and provided data entry on KIVA. Provided assistance with data collection and updated address/Assessor Parcel No (APN) verification for GIS mapping project. Assisted with reformatting Green Business materials and helped Vector Control staff with logistics during aerial larviside applications.

- b. INSTITUTIONAL VOLUNTEER (this section should include court referrals, honor camp inmates, PIC/RETC, GAIN, etc.)

No. Vol.	_____	Hours	_____	x	\$17.19	=	_____
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Types of work performed by INSTITUTIONAL VOLUNTEERS in this category:  
N/A

- c. SPECIALIZED VOLUNTEERS (this section should include utilization of Special Volunteers in positions requiring specific skills and/or expertise levels, for example, an attorney, physician, sports figure or celebrity. These specialized positions have verifiable compensation levels (VCL). If you have such a volunteer, please indicate the position, hours and compensation level below.

<u>Position</u>	<u>Hours</u>	x	<u>VCL</u>	=	<u>Dollar Benefit</u>
_____	_____	x	_____	=	\$ _____

No. Vol	_____	Total Hours	_____	Total Value	\$ _____
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Types of work performed by SPECIALIZED VOLUNTEERS in this category: NA

0000034

d. TOTALS OF DEPARTMENT VOLUNTEERS (from above):

<u>No. of Volunteers</u>	<u>Hours</u>	<u>Dollar Benefit</u>
2a: <u>4</u>	<u>405</u>	\$ <u>6,961.95</u>
2b: _____	_____	\$ _____
2c: _____	_____	\$ _____

TOTALS: <u>4</u>	<u>405</u>	\$ <u>6,961.95</u>
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3. DONATIONS TO VOLUNTEER PROGRAM:

Please list all donations to the department's Volunteer Program including monetary donations and tangible/intangible items. Items such as computers, air time, transportation, books, etc. Please assign a fair market value to each and add to the total value of the donations section.

<u>Item Donated</u>	<u>Value</u>	<u>Item Donated</u>	<u>Value</u>
<u>N/A</u>	\$ _____	_____	\$ _____
_____	\$ _____	_____	\$ _____

TOTAL VALUE \$ <u>0</u>
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4. VOLUNTEER PROGRAM COSTS:

- a. Cost of direct supervision of volunteers (total hours of direct supervision times hourly rate of staff person(s) directly supervising program volunteers.

Hours 35 x Rate \$28.57 = \$ 999.95

- b. Cost of program coordination (total hours of program coordination times hourly rate of coordinator(s). This section should include coordination of staff, compiling statistics, job description preparation, volunteer placements and recognition, etc.

Hours 16 x Rate \$ 17.55 = \$ 280.80

Other program costs (volunteer training materials/supplies, recognition costs, etc.):

Item	Cost
N/A	

TOTAL OF OTHER PROGRAM COSTS

=

\$ 0

d. TOTAL OF VOLUNTEER PROGRAM COST =  
(add 4a, 4b, and 4c)

\$

**5. NET BENEFIT TO DEPARTMENT FROM VOLUNTEER PROGRAM:**

- a. Total Dollar Benefits of Volunteers, Item 2d (Page 2) **\$ 6,961.95**
- b. Total of Donations to Volunteer Program, Item 3 (Page 2) \$ 0
- ADD a + b **\$ 6,961.95**
- c. Subtract Total of Volunteer Program Costs, Item 4d (Page 3) \$ (1,280.75)

TOTAL PROGRAM BENEFIT

**\$ 5,681.20**

**6. RECRUITING:**

Please describe your recruiting programs:

College referrals/internships, job fairs, calls from the public.

**7. SPECIAL VOLUNTEER PROGRAM ACTIVITIES/ACHIEVEMENTS:**

Please describe any special activities and/or achievements your program was involved in during the period of this report:

Hazardous Materials Division Student Volunteer - updated the Federal and State contact list and phone numbers for the Hazardous Incident Response Team and assisted in updating emergency response training videos.

Food and Housing Student Volunteers - assisted with data collection and updated address/Assessor Parcel No. (APN) for GIS Mapping project. Provided data entry on KIVA and assisted in updating FHD informational pamphlets.

Community Health Division Student Volunteers - assisted with reformatting Green Business informational materials and helped Vector control staff with logistics during aerial larvicide applications.

**8. VOLUNTEER PROGRAM GOALS FOR FISCAL YEAR 2004-05:**

Please describe your program goals. Include activities, number of volunteers, recruitment, training, recognition and other goals:

Provide training that would enhance volunteers to get a career in the environmental health field. Continue to utilize volunteers and make them aware of the department's involvement in the enhancement of public health and safety. Recognize volunteers for their assistance and support provided to the department.


**9. GENERAL INFORMATION:**

Name of Person Completing Report: Blesy Sadiarin

PhoneNumber: (619) 338-2966 Mail Stop: D561 E-Mail: Blesy.Sadiarin@sdcounty.ca.gov  
Volunteer Coordinator: Same

Phone Number: Same Mail Stop Same E-Mail: Same

**10. DEPARTMENT CERTIFICATION:**

  
GARY W. ERBECK

DEPARTMENT HEAD SIGNATURE

7/6/04

DATE